

COLLEGE OF ALBERTA DENTAL ASSISTANTS
MINUTES OF THE 64th ANNUAL GENERAL MEETING OF MEMBERS
September 7, 2019 – Sandman Signature Hotel South Edmonton

1. CALL TO ORDER

President Lisa Rahimi called the meeting to order at 2:00 pm.

2. DECLARATION OF QUORUM

President Lisa Rahimi declared quorum.

3. APPOINTMENT OF RECORDING SECRETARY

President Lisa Rahimi appointed Lucille Lavergne as the recording secretary.

4. APPOINTMENT OF PARLIAMENTARIAN

President Lisa Rahimi appointed Jolene Moore as the parliamentarian.

5. OPENING REMARKS

President Lisa Rahimi welcomed attendees to the College of Alberta Dental Assistants (the College) annual general meeting of members and introduced the council and administration as follows.

Regulated Member Councillors: Waqar Ahmed; Twila Dary (Treasurer); Elaine McKay (Vice-President); Laura McKay; Jolene Moore; Jennifer Neill; and Alana Welsh. Andrea Pillman sent her regrets.

Public Member Councillors: Kathy Tam and Tongjie Zhang.

Administration: Carol Collison (Director of Communications and Hearings Director); Lucille Lavergne (Administrative Manager); April Slotsve (Deputy Registrar), Jennifer Tewes (Registrar); and, Susan vander Heide (Executive Director/Complaints Director).

President Lisa Rahimi informed the attendees that the Meeting Procedures and Voting Rules were provided in the meeting package. Attendees confirmed by a show of hands their understanding of the meeting procedures and rules.

6. ADOPTION OF AGENDA

MOTION 1 (Moore) That, the September 7, 2019 annual general meeting agenda be approved as presented. **CARRIED**

7. MINUTES OF THE SEPTEMBER 9, 2017 AGM

MOTION 2 (Welsh) That, the minutes of the September 8, 2018 annual general meeting of members be approved as presented. **CARRIED**

8. **PRESIDENT’S ADDRESS**

President Lisa Rahimi spoke of the College’s public protection mandate, a responsibility and privilege. She encouraged regulated member attendees to consider letting their names stand for a councillor position. She concluded her message by thanking council, staff, committee members and members for their contributions to the College and for their support.

9. **COLLEGE ACTIVITIES**

Registrar Jennifer Tewes presented the highlights of the *2018-2019 Update to the Members* and spoke about the current strategic direction and work of the College.

10. **QUESTION PERIOD**

Council and administration responded to questions from attendees.

MOTION 3 (Moore) That, the 2018-2019 Annual Report be received for information, as presented. **CARRIED**

11. **AWARDS PRESENTATION**

President Lisa Rahimi awarded the Honorary Membership to Sherry Hirsche.

12. **ADJOURNMENT**

President Lisa Rahimi adjourned the meeting at 3:17 PM.

SIGNED BY

Lisa Rahimi, President

Lucille Lavergne, Recording Secretary