



## Competence Committee Member Application

The Competence Committee monitors the Continuing Competence Program (CCP) and makes recommendations to ensure it is relevant and effective. By the authority granted in the *Health Professions Act*, this committee makes decisions regarding CCP audit submissions.

Activities include, but are not limited to:

- review and recommend CCP policies and procedures
- review CCP Audit submissions

### ELIGIBILITY

To be eligible to be appointed to the Competence Committee, you:

- must not be an officer, director, executive member or similar position in a professional association, union or bargaining unit that represents dental assistants
- must not be a current member of Council

### RESUME

Attach your resume to this application form. Your resume should include your work experience, formal education, and volunteer experiences.

### WHAT TO EXPECT WHEN YOU APPLY

1. The Governance Committee will review your application.
2. If the Competence Committee is a good fit with your background and knowledge, the Governance Committee will make a recommendation to Council about your appointment to the Competence Committee.
3. Council considers and makes appointments at their **regularly scheduled meetings**.
4. We will let you know Council's decision.
5. We will destroy your resume as we no longer need the information.

Name  Registration Number (if applicable)

Email  Phone

I meet the eligibility requirements described above. Yes  No

### PARTICIPATION

This committee conducts its work virtually, mainly during evenings and weekends.

I am available evenings and weekends to participate in committee business. Yes  No

I have access to reliable internet and appropriate technology to participate in committee business. Yes  No

Please tell us why you are interested in joining the Competence Committee.

<b>WHAT I BRING TO THE TABLE</b> <i>Please rate yourself for each competency below.</i>	<i>I am competent</i>	<i>I have transferable knowledge /skills</i>	<i>This is new to me but I am willing to learn</i>
Understand the CCP and its requirements.			
Strong supporter of the College, and the profession of dental assisting.			
Knowledge of, or willingness to learn more about the legislation and regulatory obligations facing the College.			
Critical thinking skills.			
Explore creative solutions to develop the CCP.			
Strong interpersonal communication skills.			
Actively participate in discussions.			
Review and assess documents, and identify conflicts, overlap and gaps.			
Establish and revise goals and priorities.			
Strong time management skills.			
Maintain confidentiality and identify conflicts of interest.			
Differentiate information to support learning and development.			
Background in educational methodology to support reframing CCP to registrants.			
Currency with dental assisting practice.			